

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Saint Thomas the Apostle Catholic School

Date of Drill: 8/27/18 Time drill was held: 10:30 (pm/am)

Exact time required to evacuate/shelter/secure: 1:44


Total Participants: 324

Remarks: lights on, fans on, windows ~~not~~ open on second floor

This report is for emergency drill # 1 for school year 2018-2019

Name of person conducting drill: Suzi Furtwangler

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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- Fire Drill (6 required)
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(2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Saint Thomas the Apostle Catholic School

Date of Drill: 9-7-18 Time drill was held: 3:00 (pm/am)

Exact time required to evacuate/shelter/secure: 7.03 sec

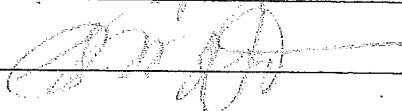
Total Participants: 300

Remarks: Gym sheltered - radioed ok (2)

This report is for emergency drill # 2 for school year 2018-2019

Name of person conducting drill: Suzi Furtwangler

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Saint Thomas the Apostle Catholic School

Date of Drill: 9.13.18 Time drill was held: 9:05 (pm/am)

Exact time required to evacuate/shelter/secure: 1 min 19 sec

Total Participants: 322

Remarks: Excellent drill - Kids very quiet and orderly.

This report is for emergency drill # 3 for school year 2018-2019

Name of person conducting drill: Suzi Furrowgler

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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- Tomado Drill (2 required)
- Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Saint Thomas the Apostle Catholic School

Date of Drill: 10-16-18 Time drill was held: 1:30 (pm/am)

Exact time required to evacuate/shelter/secure: 1: ~~31~~ 40

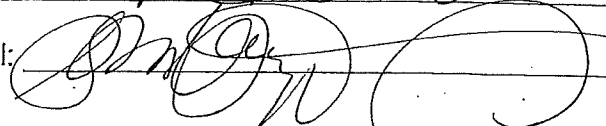
Total Participants: 277

Remarks: Blocked exit - students approximately turned and went to nearest unblocked exit /

This report is for emergency drill # 4 for school year 2018-2019

Name of person conducting drill: Suei Furwangler

Title of person conducting drill: Principal of School

Signature of person conducting drill: 

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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Type of Drill

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(2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Saint Thomas the Apostle Catholic School

Date of Drill: 10/30/18 Time drill was held: 10:30 (pm/am)

Exact time required to evacuate/shelter/secure: 6 min

Total Participants: 332

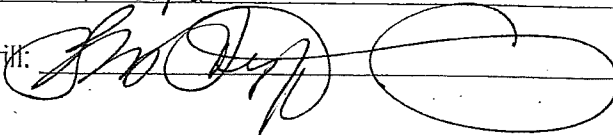
Remarks: need locking mechanism in Ministry Center offices

All sheltered - all doors locked, all blinds drawn!

This report is for emergency drill # 5 for school year 2018-2019

Name of person conducting drill: Suzi Furtwangler

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Saint Thomas the Apostle Catholic School

Date of Drill: 3-13-19 Time drill was held: 2:50 pm (pm/am)

Exact time required to evacuate/shelter/secure: 1:43

Total Participants: 318

Remarks: Need a second "all safe" sticker in room with 2 doors (Kindergarten) • Library not locked. Sensory room needs sticker, chapel needs sticker.

This report is for emergency drill # 6 for school year 2018-2019

Name of person conducting drill: Susan Ferkwagner / ofc. Nicholas

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title Ofc. Nicholas CALATI #88

OR

Fire (fire chief or designee)
Name & Title _____

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- Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Saint Thomas the Apostle Catholic School

Date of Drill: 3.18.19 Time drill was held: 12:50 (pm/am)

Exact time required to evacuate/shelter/secure: 6:34
min. sec.

Total Participants: 278

Remarks: 24 K. at Gym - Tommy & Charlie
sheltering with ^{Mrs. Bendon} in Basement due to need for elevators. (wheel chairs)
Very quiet and orderly Drill!

This report is for emergency drill # 7 for school year 2018/2019.

Name of person conducting drill: Suzi Furrwangler

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

- Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____

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Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Saint Thomas the Apostle Catholic School

Date of Drill: 4/9/19 Time drill was held: 9:05 (pm/arn)

Exact time required to evacuate/shelter/secure: 1 min 18 sec.


Total Participants: 275

Remarks: Mrs. Stegehuis' class was in gym during this drill. Mrs. Zakrasjek's class was out of building for this drill (200)

This report is for emergency drill # 8 for school year 2018-2019

Name of person conducting drill: Tim Gibson

Title of person conducting drill: Dean of Students

Signature of person conducting drill: 

Drill Was Coordinated With:

- Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____

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Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Saint Thomas the Apostle School

Date of Drill: 4/16/19 Time drill was held: 1:30 (pm/am)

Exact time required to evacuate/shelter/secure: 1:35


Total Participants: 304

Remarks: Main building out in one minute twelve seconds.
Line ups were quick and efficient.

This report is for emergency drill # 9 for school year 2018-19.

Name of person conducting drill: Tim Gibson

Title of person conducting drill: Dean of Students

Signature of person conducting drill: 

Drill Was Coordinated With:

- Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____

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Time of Drill

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- Standard
- Class Change
- Recess
- Other Events *luncl. Fr. High*

Name of Reporting School: Saint Thomas the Apostle Catholic School

Date of Drill: 5/21/19 Time drill was held: 12:40 (pm/am)

Exact time required to evacuate/shelter/secure: 7 min.

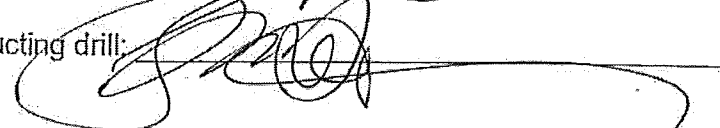
Total Participants: 299

Remarks: Ministry Center secured after call from office
Tech office not sheltered (Brian Cooper gone)

This report is for emergency drill # 10 for school year 2018-2019

Name of person conducting drill: Susan Farnsworth

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title Off. [unclear] #88 GRPD

OR

Fire (fire chief or designee)
Name & Title _____

*recess
plan
map
diagram
discussions
for
parents/
Students*