

Saint Thomas the Apostle Board of Education Minutes from the Regular Meeting of the Board on Thursday, December 12 2019

Board Packets submitted to members on 12/10/2019.

Calendar Items:

Next Board Meeting: 1/9/2020

Meeting Agenda

- 1. Opening Prayer- All**
- 2. Pastors Report- Fr. Jim Chelich**
 - In the midst of reconciliation, a lovely time for the children. Seeing a lot of maturity in our children. Information provided in the board packet. Father answer board questions re the situation at St. Stephens.
- 3. Partner Organization Reports**
 - a. Finance Council President – Nancy Kennedy
 - Church collection is \$20K off from budget YTD. Shepard’s campaign is going on and donations are starting to come in. We do not expect weekly offerings to go down with campaign.
 - b. Education Foundation – Kristy Irwin
 - The chair of the Finance Council, President of the school board, Pastor, Pastoral Council chair will be the members of the Foundation. Their role is TBD.
 - c. Home & School – No Report
 - d. Boosters – No Report
- 4. Approval of Consent Agenda Items**
 -
- 5. Administrators Report – Suzi Furtwangler**
 - a. Suzi presented the Blue-Ribbon school presentation. Need to budget for this every year (the financial budget and the time).
 - b. Excluding certain ESS students from MAP scores would be required in order to obtain Blue Ribbon status.
 - c. Overall, great trip, lots of good ideas have come from the visit. Hoping to do another visit this year.
 - d. Provided a written report, added that Hope Network is the purchasing agent and would like to use our parking spaces.
- 6. Board Deliberations**
 - a. Policy & Planning Presentation
 - i. Christy covered the accreditation process, the background, the process. The administrative process is burdensome, there are 9 defining characteristics divided in to 4 domains (echoed on our strategic plan). Under the domains there are standards and benchmarks (as an example, there is a standard

about religious education, the benchmark may be that your mission statement must say XYZ).

- ii. There are 15 benchmarks very relevant to the governing body (the board). One tactical takeaway is for everyone to go through the bylaws at our August retreat.

b. 2019 Proposed Tuition Rate

Information is in the board packet. Board discussed; the largest area of vulnerability is the increase in enrollment.

7. Board Committee Reports and Action Items

- a. Marketing & Outreach Committee – Jill H
Refer to written report
- b. Mission Effectiveness – Cathy Buehler
Refer to written report
- c. Curriculum Committee – Veronica Perdue
Refer to written report
- d. Finance Committee – Jason Balgavy
Refer to written report
- e. Policy & Planning Committee – Christi Blum
Presentation
- f. Building & Grounds Committee – Josh Szymanski
Refer to written report
- g. Technology Committee – Chuck Rushmore
Refer to written report
- h. Extra-Curricular Committee – Judi Kopnik
Refer to written report

8. General Discussions

9. Closing Prayer – Suzie Furtwangler

Attendance:

Voting Directors

Matt Maczka (chair): Present
Erin Schmuker (vice chair): Present
Derek Damstra (secretary): Excused
Cathy Buehler (Mission Effectiveness Chair): Present
Judi Kopnick (Extra-Curricular Chair): Excused
Christi Blum (Policy & Planning Chair): Present
Veronica Perdue (Curriculum Chair): Present
Jason Balgavy (Finance Chair): Excused
Josh Szymanski (Building & Grounds Chair): Present
Chuck Rushmore (Technology Chair): Excused
Jill Hulswit (Marketing Chair): Present
Bill Fetterhoff (At Large Member): Present
Michael Pavona (At Large Member): Present

Ex Officio Members and/or Guests

Visitors: None

Principal Suzi Furtwangler: Present
Monica Morrin: Present
Pastor, Fr. Jim Chelich: Present
Betsy Egerton: Present
Nancy Kennedy: Present
Kristi Irwin:

Proposed Schedule of Topics for the 2019-2020 Year

August 16	- Retreat with Annual Goal Setting
September 12	- General Business
October 10	- General Business & Curriculum presentation
November 10	- General Business & Extracurricular presentation
December 12	- General Business & Policy & Planning
January 9	- Setting the tuition rate for the 2019-2020 school year
February 13	- 2019-2020 Budget Discussion, General Business & Finance Presentation
March 12	- 2019-2020 Budget Planning
	- General Business & Technology Presentation
April 16	- 2019-2020 Budget Finalization
	- General Business & Facilities Planning Presentation & Board open house
May 21	- Prospective Directors & Committee Members Informational Session
	- General Business & vote on next year's officers