

1st

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- Standard
- Class Change *m.s.*
- Recess
- Other Events

Name of Reporting School: Saint Thomas the Apostle Catholic School

Date of Drill: 8-25-19 Time drill was held: 10:30 (pm/am)

Exact time required to evacuate/shelter/secure: 1:36

Total Participants: 285

Remarks: Great first drill! Windows Open, lights off, door shut reminder at faculty meeting

This report is for emergency drill # 1 for school year 2019/2020

Name of person conducting drill: Suzi Furtwangler

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

2nd

School Emergency Drills Documentation Form

| <u>Type of Drill</u> | <u>Time of Drill</u> |
|---|--|
| <input checked="" type="checkbox"/> Fire Drill (6 required) | <input type="checkbox"/> Standard |
| <input type="checkbox"/> Tornado Drill (2 required) | <input checked="" type="checkbox"/> Class Change |
| <input type="checkbox"/> Lock Down/Shelter in Place Drill (2 required) | <input type="checkbox"/> Recess |
| | <input type="checkbox"/> Other Events |

Name of reporting school: Saint Thomas the Apostle

Date of drill: 9.30.19 Time drill was held: 9:07 (pm/am)

Exact time required to evacuate/shelter/secure: 1min 43 sec

Total participants: 304

Remarks: Very Orderly - quiet
1 class remained in gym (on other side of campus)

This report is for emergency drill # 2 for school year 2019-20

Name of person conducting drill: Susan Furtwangler

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was **Coordinated** With:

County/Local Emergency Management Coordinator or designee
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

School Emergency Drills
Documentation Form

3rd

| Type of Drill | Time of Drill |
|---|--|
| <input checked="" type="checkbox"/> Fire Drill (6 required) | <input checked="" type="checkbox"/> Standard |
| <input type="checkbox"/> Tornado Drill (2 required) | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Lock Down/Shelter in Place Drill (2 required) | <input type="checkbox"/> Recess |
| | <input type="checkbox"/> Other Events |

Name of reporting school: St. Thomas the Apostle

Date of drill: 10/16/19 Time drill was held: 1:30 (pm/am)

Exact time required to evacuate/shelter/secure: 1:46

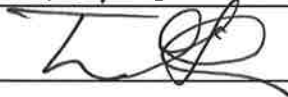
Total participants: 287

Remarks: Purposely blocked an exit so kids + staff would have to adjust and communicate issue.

This report is for emergency drill # 3 for school year 2019-2020

Name of person conducting drill: Tim Gibson

Title of person conducting drill: Dean of Students

Signature of person conducting drill: 

Drill Was **Coordinated** With:

County/Local Emergency Management Coordinator or designee
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

**School Emergency Drills
Documentation Form**

| <u>Type of Drill</u> | <u>Time of Drill</u> |
|--|--|
| <input type="checkbox"/> Fire Drill (6 required) | <input checked="" type="checkbox"/> Standard |
| <input type="checkbox"/> Tornado Drill (2 required) | <input type="checkbox"/> Class Change |
| <input checked="" type="checkbox"/> Lock Down/Shelter in Place Drill (2 required) | <input type="checkbox"/> Recess |
| | <input type="checkbox"/> Other Events |

Name of reporting school: Saint Thomas the Apostle

Date of drill: 10.29.19 Time drill was held: 10:30 (pm/am)

Exact time required to evacuate/shelter/secure: 3 minutes

Total participants: 251

Remarks: all doors secured, blinds down, silent in classrooms

* Middle school off campus on field trip

This report is for emergency drill # _____ for school year _____.

Name of person conducting drill: Suzi Furtwangler

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was **Coordinated** With:

County/Local Emergency Management Coordinator or designee
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____