

Saint Thomas the Apostle Board of Education Minutes
from the Regular Meeting of the Board on Thursday, March 12, 2020

Board Packets submitted to members on 3/9/2020.

Calendar Items:

Next Board Meeting: 4/16/2020

Meeting Agenda

- 1. Opening Prayer- All**
- 2. Pastors Report- Fr. Jim Chelich**
 - a. Monitoring current situation, suggesting to use prudence. Following Kent County Health Department guidelines.**
- 3. President update – Matt**
 - a. Met fundraising goals for capital campaign Our Shepherds Our Future**
- 4. Concerns of visitors**
 - a. none**
- 5. Approval of Consent Agenda Items no, not included in board packet. Will submit January and March(Feb canceled) for next meeting for approval.**
- 6. Administrators Report – Suzi Furtwangler**
 - a. Spend afternoon on phone call re covid 19**
 - b. Reviewed letter sent from Kent ISD**
 - i. No chapel**
 - ii. Yes mass**
 - iii. Splitting lunches**
 - iv. Schools not closing**
 - c. Holland Home**
 - i. At a standstill due to parking issues**
 - d. State of the school**
 - i. Working on completing report and presentation will be sent out electronically**
- 7. Board Deliberations**
 - a. Tim Gibson is leaving at the end of the year**
 - b. Goal will be to hire Suzie’s replacement**
 - i. Posting around spring break**
 - ii. Goal to continue dean of students after Suzie retires**
 - c. Discussion about Education Foundation, its mission, structure, and future role as it relates to the School Board and School.**
 - i. Encouraging collaboration between School Board and Education Foundation as opportunities arise over the next several months.**
- 8. Board Committee Reports and Action Items**
 - a. Marketing & Outreach Committee – Jill H**

On point to make goal of 341 Students for 2020-2021

- Thanks to Veronica for March is Reading Month, helpful for analytics
- b. Mission Effectiveness – Cathy Buehler
Want more follow up to TOB discussion with Fr Jager. Discussion about Service Hours and increasing publicity and opportunities for more service and easier logging/communication. 600 TOB Books purchased.
 - c. Curriculum Committee – Veronica Perdue
Refer to written report
 - d. Finance Committee – Jason Balgavy
Budget discussion. Included 5% increase for health benefits and 2.5% increase for salaries. Increased hot lunch revenue and expense. Textbooks budgeted for 30K. Will finalize and vote over email before next meeting.
 - e. Policy & Planning Committee – Christi Blum
Refer to written report
 - f. Building & Grounds Committee – Josh Szymanski
Entrance flip progressing and may be done this summer
Ada restroom discussion
Holland Home Parking Lot Discussion
 - g. Technology Committee – Chuck Rushmore
Refer to written report
 - h. Extra-Curricular Committee – Judi Kopnik
Refer to written report

9. General Discussions

Betsy – asking for all board members to bring 3 bottles of wine to next meeting for wine a little laugh a lot auction activity.

Doing foaling for after party after auction

Will be starting ticket sales on mother's day weekend

Will be asking for volunteers soon

10. Closing Prayer – Suzie Furtwangler

Attendance:

Voting Directors

Matt Maczka (chair): Present
Erin Schmuker (vice chair): excused
Derek Damstra (secretary): present
Cathy Buehler (Mission Effectiveness Chair): Present
Judi Kopnick (Extra-Curricular Chair): Excused
Christi Blum (Policy & Planning Chair): excused
Veronica Perdue (Curriculum Chair): Present
Jason Balgavy (Finance Chair): present
Josh Szymanski (Building & Grounds Chair): Present
Chuck Rushmore (Technology Chair): excused
Jill Hulswit (Marketing Chair): Present
Bill Fetterhoff (At Large Member): excused

Michael Pavona (At Large Member): excused

Ex Officio Members and/or Guests

Visitors: None

Principal Suzi Furtwangler: Present

Monica Morrin: Present

Pastor, Fr. Jim Chelich: Present

Betsy Egerton: Present

Nancy Kennedy: excused

Kristi Irwin: excused

Proposed Schedule of Topics for the 2019-2020 Year

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| August 16 | - Retreat with Annual Goal Setting |
| September 12 | - General Business |
| October 10 | - General Business & Curriculum presentation |
| November 10 | - General Business & Extracurricular presentation |
| December 12 | - General Business & Policy & Planning |
| January 9 | - Setting the tuition rate for the 2019-2020 school year |
| February 13 | - 2019-2020 Budget Discussion, General Business & Finance Presentation |
| March 12 | - 2019-2020 Budget Planning |
| | - General Business & Technology Presentation |
| April 16 | - 2019-2020 Budget Finalization |
| | - General Business & Facilities Planning Presentation & Board open house |
| May 21 | - Prospective Directors & Committee Members Informational Session |
| | - General Business & vote on next year's officers |