

**School Emergency Drills
Documentation Form**

<u>Type of Drill</u>	<u>Time of Drill</u>
<input checked="" type="checkbox"/> Fire Drill (6 required)	<input checked="" type="checkbox"/> Standard
<input type="checkbox"/> Tornado Drill (2 required)	<input type="checkbox"/> Class Change
<input type="checkbox"/> Lock Down/Shelter in Place Drill (2 required)	<input type="checkbox"/> Recess
	<input type="checkbox"/> Other Events

Name of reporting school: Saint Thomas the Apostle Catholic School

Date of drill: 10/28/2020 Time drill was held: 2:45 (pm/am)

Exact time required to evacuate/shelter/secure: 1:43


Total participants: 242

Remarks: Close windows - second floor - Socially distanced
to upper parking lot - Great job staying quiet during
drill.

This report is for emergency drill # 1 for school year 2020/2021

Name of person conducting drill: Suzi Furwarder

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was **Coordinated** With:

County/Local Emergency Management Coordinator or designee
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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	<input type="checkbox"/> Other Events

Name of reporting school: Saint Thomas the Apostle

Date of drill: 2.25.21 Time drill was held: 9:15 (pm/am)

Exact time required to evacuate/shelter/secure: 3 min !

Total participants: 345

Remarks: All doors locked, - All shades down -

4 rooms without missing/injured child indicator in window
* put one on window & re-instructed teachers. (St. Thomas Stickers)
This report is for emergency drill # 3 for school year 2020-21

Name of person conducting drill: Susan Furtwangler

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was **Coordinated** With:

County/Local Emergency Management Coordinator or designee
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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6:44:30

Type of Drill

Time of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (2 required)

- Standard
- Class Change
- Recess
- Other Events

Name of reporting school: Saint Thomas the Apostle

Date of drill: 3 24 21 Time drill was held: 1⁰⁰ (pm/am)

Exact time required to evacuate/shelter/secure: 6:44

Total participants: 283

Remarks: Very orderly, very quiet. Need to improve time a bit, but for first tornado drill, went very well!

This report is for emergency drill # 3rd for school year 2020-21

Name of person conducting drill: Guzi Furtwangler

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was **Coordinated** With:

County/Local Emergency Management Coordinator or designee
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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<input type="checkbox"/> Lock Down/Shelter in Place Drill (2 required)	<input type="checkbox"/> Recess
	<input type="checkbox"/> Other Events

Name of reporting school: Saint Thomas the Apostle Catholic School

Date of drill: 4/15/21 Time drill was held: 1:00 (pm/am)

Exact time required to evacuate/shelter/secure: 1:46

Total participants: 345

Remarks: Great job, Hornets!

This report is for emergency drill # _____ for school year 2020-21

Name of person conducting drill: Suzi Furtwangler

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was **Coordinated** With:

County/Local Emergency Management Coordinator or designee
Name & Title _____

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Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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	<input type="checkbox"/> Other Events

Name of reporting school: Saint Thomas the Apostle Catholic School

Date of drill: 5/11/21 Time drill was held: 10 (pm/am)

Exact time required to evacuate/shelter/secure: 1:10 sec

Total participants: 287

Remarks: Very efficient, quiet and orderly!

This report is for emergency drill # _____ for school year 2020-2021

Name of person conducting drill: Suzi Farwangler

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was **Coordinated** With:

County/Local Emergency Management Coordinator or designee
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
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Fire (fire chief or designee)
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Name of reporting school: Saint Thomas the Apostle Catholic School

Date of drill: 5-18-21 Time drill was held: 1:00 (pm/am)

Exact time required to evacuate/shelter/secure: _____

Total participants: 290

Remarks: Quiet and orderly, but slow. Next time have kids form 2 lines going down the basement stairs.

This report is for emergency drill # _____ for school year _____.

Name of person conducting drill: Suzi Furtwangler

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was **Coordinated** With:

County/Local Emergency Management Coordinator or designee
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

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