

**School Emergency Drills  
Documentation Form**

<u>Type of Drill</u>	<u>Time of Drill</u>
<input checked="" type="checkbox"/> Fire Drill (6 required)	<input type="checkbox"/> Standard
<input type="checkbox"/> Tornado Drill (2 required)	<input type="checkbox"/> Class Change
<input type="checkbox"/> Lock Down/Shelter in Place Drill (2 required)	<input type="checkbox"/> Recess
	<input type="checkbox"/> Other Events

Name of reporting school: Saint Thomas the Apostle

Date of drill: 9/23/21 Time drill was held: 2:45 (pm/am)

Exact time required to evacuate/shelter/secure: 3:48

Total participants: 282

Remarks: Von Dyke - Door open & windows Maloney - windows open

This report is for emergency drill # 1 for school year 21/22

Name of person conducting drill: Ryan Concoran

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was **Coordinated** With:

**County/Local Emergency Management Coordinator or designee**  
Name & Title \_\_\_\_\_

AND

**Law Enforcement** (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

OR

**Fire** (fire chief or designee)  
Name & Title \_\_\_\_\_

