

**School Emergency Drills
Documentation Form**

<u>Type of Drill</u>	<u>Time of Drill</u> 10 am
<input checked="" type="checkbox"/> Fire Drill (6 required)	<input type="checkbox"/> Standard
<input type="checkbox"/> Tornado Drill (2 required)	<input type="checkbox"/> Class Change
<input type="checkbox"/> Lock Down/Shelter in Place Drill (2 required)	<input type="checkbox"/> Recess
	<input type="checkbox"/> Other Events

Name of reporting school: Saint Thomas the Apostle

Date of drill: 11/16/21 Time drill was held: 10 (pm/am)

Exact time required to evacuate/shelter/secure: ~~3:11~~ 1:11

Total participants: _____

Remarks: Window and fans left on in several classrooms

This report is for emergency drill # _____ for school year _____.

Name of person conducting drill: Ryan Covegan

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

____ **County/Local Emergency Management Coordinator or designee**
Name & Title _____

AND

____ **Law Enforcement** (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

____ **Fire** (fire chief or designee)
Name & Title _____

10am

	#1	#2	#3	#4	#5	#6	#7
Date 11/14/21							
Preschool	FT						
Bridge- Kindergarten	12						
Sluggett - Kindergarten	9						
Casey - Gr. 1	13						
Donohue - Gr. 1/2	16						
Tietema - Gr. 2	14						
Heeringa - Gr. 3	18						
Stegehuis - Gr. 3	12						
Malonek-4	17						
VanDyke - Gr. 4/5	13						
Petkus - Gr. 4	14						
Zakrasjek - Gr. 4/5	15						
Mester - Gr. 5	V						
Schafer- Gr.6	911						
Bendon- Gr. 6	13						
Baxter-7	19						
Hoedeman-8	18						

10:04

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