

**School Emergency Drills  
Documentation Form**

Type of Drill

Time of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill  
(2 required)

- Standard
- Class Change
- Recess
- Other Events

Name of reporting school: Saint Thomas the Apostle Catholic School

Date of drill: 9/9/2022 Time drill was held: 2:30 pm (pm/am)

Exact time required to evacuate/shelter/secure: 1:42

Total participants: 280

Remarks: \_\_\_\_\_

This report is for emergency drill # 1 for school year 22/23.

Name of person conducting drill: Ryan Corcoran

Title of person conducting drill: Principal

Signature of person conducting drill: \_\_\_\_\_

Drill Was **Coordinated** With:

**County/Local Emergency Management Coordinator or designee**  
Name & Title County emergency drill management

AND

**Law Enforcement** (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

OR

**Fire** (fire chief or designee)  
Name & Title \_\_\_\_\_

	#1	#2	#3
<b>Date 9/9/2022</b>			
Preschool	15		
Bridge- Kindergarten	23		
Sluggett - Kindergarten			
Casey - Gr. 1	20		
Donohue - Gr. 1/2	17		
Tietema - Gr. 2	19		
Mester - Gr. 3	16		
Linn - Gr. 3	15		
Malonek-4	<del>19</del> 21		
VanDyke - Gr. 4/5	20		
Zakrasjek - Gr. 4/5	20		
Mester - Gr. 5	14		
Schafer- Gr.6	15		
Bendon- Gr. 6	16		
Baxter-7	31		
Hoedeman-8	18		

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