

Saint Thomas the Apostle Board of Education Minutes

February 09, 2023 (6:00pm to 7:15pm)

Opening Prayer

Partner Organization Reports

Pastor Report (Fr. Jim – Out-of-Town)

Financial (Carla Grant)

- Submitted written report as she is off in February
 - Ask to increase offertory received positive response
 - Finance committee is looking for more members

Foundation/Auction

- Provided written report

Home and School (Genevieve Boyle)

- Had a meeting February 8th regarding security and will be following up with administration with suggestions and follow-up actions
- Working on a Spring events (with a focus on middle school)

Visitor Concerns

Erin received a question from a parent (non-Catholic) inquiring about the religion curriculum. She suggested they view information on canvas. Curriculum standards are also on the diocese website.

Minutes Approved – to be published on the school website

Principal/Assistant Principal Report (see online report for more details)

- Email went out yesterday about registering/registration fees. All online! No more checks. Contract generated after scholarship awards are given.
- Great attendance at Kindergarten round up. Seeing a lot of 3-6 grade students touring. Will be waitlisting some grades depending on numbers.
- Potential to use MC on Tues/Thurs 8-11 for P3 next year. Will allow full time P4, and add 20 spots. Would require approx. 10K investment in equipment for the MC (tables/chairs/storage bins/etc.).
- Uniforms- supplier committed there will be no supply chain issues. Parent feedback regarding wanting another option. Proposal is to add Lands End to our current supplier. Plaid stays with My A+. Lands End was chosen with the goal of creating uniformity and add more options for pants due to limited sizing issues with My A+.

Committee Reports

Building and Grounds (Josh Szymanski)

- Josh provided an update on Holland Home property. Activity will begin in 2024, they are cognizant of our concerns.

Boosters (Kyle Wohlgemuth)

- No Report

Marketing (Betsy Edgerton and Anne Cicotte)

- Betsy proposed to have ambassadors in each grade for prospective students
- Anne reviewed and distributed some new and refreshed content. Takeaways for tours and other marketing pieces to help us stand apart.

Mission Effectiveness (James Wilson)

- Catholic Schools Week was a success.
- Tea w Father Jim a big success.

Board Deliberations

Strategic Plan

Went through data from strategic planning sessions and allocated Vision Metrics to certain stakeholders. Goal is to develop and expand tactics. Assignments below:

- Teacher Compensation – Admin/Finance Committee
- Increase staff personal development – Admin
- Enrollment Max Cap – Marketing/Development
- Academics – Admin + Suzie/Michelle/Bill
- Curriculum – Admin + Suzie/Michelle/Bill
- Enrichment Expansion – Home & School + Mission Effectiveness
- Expand Catechesis of the Good Shepherd – Admin (Ryan)
- Enhanced Plan for ADA & Security – Josh + admin
- Early Childhood Business Plan –Veronica/Jessie Richardson + Finance Council + Josh + Betsy
- Development Plan – Admin + Foundation Board
- Board Training – Brian & Derek
- Technology sustainable financial plan – Anthony and Steve Strobel + finance
- Marketing – Marketing
- Brand – Marketing
- Community Engagement – Talk about in March Board Meeting + Home & School
- Volunteers robust volunteer network – Volunteer Coordinator under Home & School (H & S come to March meeting w identified shortcomings).

- Athletics – Boosters
- Inclusion sustainable w strong leadership – Don D + School Board + Finance Committee
- Finance funds identified and secured to support strategic plan – (proactive, strategic tuition plan) Admin + Finance.

Concluding Prayer

Attendance

14 Voting Directors:

Chair, Erin Schmuker: Present

Vice Chair, Derek Damstra: Present

Secretary, Brian Hillary: Present

Building and Grounds Committee chair, Josh Szymanski: Present

Curriculum Committee chair (vacant)

Finance and Fiscal Development Committee chair, Liz Thoreson: Present

Marketing Committee chair, Anne Cicotte: Present

Mission Effectiveness Committee chair, James Wilson: Present

Policy & Planning Committee chair (vacant)

At Large Member, Michelle Anderson: Present

At Large Member, Bill Fetterhoff: Present

At Large Member, Suzi Furtwangler: Present

At Large Member, Jamie McCabe: Excused

At Large Member, Mary Vonk: Excused

Ex Officio Members and/or guests

Pastor, Fr. Jim: Excused

Principal, Ryan Corcoran: Present

Assistant Principal, Marygrace Tyrrell: Present

Development & Outreach chair, Betsy Edgerton: Present

Financial, Carla Grant: Excused

Home and School, Erin Brede: Present

Visiting, Molly Kennedy and Jessica Sneller

School Board Meetings - 2nd Thursday of each month

March 9

No April

May 11