

School Emergency Drills
Documentation Form

Type of Drill

- ☒ Fire Drill (6 required)
☐ Tornado Drill (2 required)
☐ Lock Down/Shelter in Place Drill
(2 required)

Time of Drill

- ☐ Standard
☒ Class Change
☐ Recess
☐ Other Events

Name of reporting school: _____

Saint Thomas the Apostle Catholic School

Date of drill: _____

4/24/23

Time drill was held: _____

1:30

(pm/am)

(pm)

Exact time required to evacuate/shelter/secure: _____

1:49

Total participants: _____

263

Remarks: _____

This report is for emergency drill # _____

B

for school year _____

22/23

Name of person conducting drill: _____

Ryan Corcoran

Title of person conducting drill: _____

Principal

Signature of person conducting drill: _____

[Signature]

Drill Was **Coordinated** With:

____ **County/Local Emergency Management Coordinator or designee**

Name & Title _____

AND

____ **Law Enforcement** (county sheriff or chief of police or designee or MSP)

Name & Title _____

OR

____ **Fire** (fire chief or designee)

Name & Title _____

	#1	#8	
Preschool	13	3	
Bridge- Kindergarten	27	3	
Sluggett - Kindergarten			
Casey - Gr. 1	2	3	
Donohue - Gr. 1/2	16	1	
Tietema - Gr. 2	19	1	
Mester - Gr. 3	14	2	
Trenshaw - Gr. 3	14	1	
Malonek-4	21	1	
VanDyke - Gr. 4/5		1	
Zakrasjek - Gr. 4/5		1	
Mester - Gr. 5		1	
Schafer- Gr.6		1	
Bendon- Gr. 6	16	1	
Baxter-7	28	1	
Hoedeman-8	18	1	

+3 EXTRA

1:49

4/24/23
1:30pm
fire