

**School Emergency Drills
Documentation Form**

<u>Type of Drill</u>	<u>Time of Drill</u>
<input checked="" type="checkbox"/> Fire Drill (6 required)	<input type="checkbox"/> Standard
<input type="checkbox"/> Tornado Drill (2 required)	<input type="checkbox"/> Class Change
<input type="checkbox"/> Lock Down/Shelter in Place Drill (2 required)	<input type="checkbox"/> Recess
	<input type="checkbox"/> Other Events

Name of reporting school: Saint Thomas the Apostle

Date of drill: 9/23/21 Time drill was held: 2:45 (pm/am)

Exact time required to evacuate/shelter/secure: 3:48

Total participants: 282

Remarks: Van Dyke - Door open & windows Malowick - windows open

This report is for emergency drill # 1 for school year 21/22

Name of person conducting drill: Ryan Corcoran

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was **Coordinated** With:

County/Local Emergency Management Coordinator or designee
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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<input type="checkbox"/> Fire Drill (6 required)	<input type="checkbox"/> Standard
<input checked="" type="checkbox"/> Tornado Drill (2 required)	<input type="checkbox"/> Class Change
<input checked="" type="checkbox"/> Lock Down/Shelter in Place Drill (2 required)	<input type="checkbox"/> Recess
	<input type="checkbox"/> Other Events

Name of reporting school: Saint Thomas the Apostle Catholic School

Date of drill: 10/13/21 Time drill was held: 8:30 (pm/am)

Exact time required to evacuate/shelter/secure: 1:51


Total participants: 323

Remarks: Principal cleared 1st floor, Ted Coen cleared 2nd

This report is for emergency drill # 2 for school year 2021/2022

Name of person conducting drill: Ryan Corcoran

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was **Coordinated** With:

County/Local Emergency Management Coordinator or designee
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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|---|---------------------------------------|
| <input checked="" type="checkbox"/> Fire Drill (6 required) | <input type="checkbox"/> Standard |
| <input type="checkbox"/> Tornado Drill (2 required) | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Lock Down/Shelter in Place Drill
(2 required) | <input type="checkbox"/> Recess |
| | <input type="checkbox"/> Other Events |

Name of reporting school: Saint Thomas the Apostle Catholic School

Date of drill: 10/20/21 Time drill was held: 8:30 (pm/am)

Exact time required to evacuate/shelter/secure: 1:34


Total participants: 239

Remarks: _____

This report is for emergency drill # 3 for school year 21/22

Name of person conducting drill: Dyann Corcoran

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was **Coordinated** With:

County/Local Emergency Management Coordinator or designee
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

School Emergency Drills
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Type of Drill Time of Drill 10 am

Fire Drill (5 required) Standard
 Tornado Drill (2 required) Class Change
 Lock Down/Shelter in Place Drill (2 required) Recess
 Other Events

Name of reporting school: Saint Thomas the Apostle

Date of drill: 11/16/21 Time drill was held: 10 (pm/am)

Exact time required to evacuate/shelter/secure: ~~3.11~~ 1.11

Total participants: _____

Remarks: Window and fans left on in several classrooms

This report is for emergency drill # _____ for school year _____.

Name of person conducting drill: Ryan Coveolan

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was **Coordinated** With:

____ **County/Local Emergency Management Coordinator or designee**
Name & Title _____

AND

____ **Law Enforcement** (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

____ **Fire** (fire chief or designee)
Name & Title _____

**School Emergency Drills
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Type of Drill

Time of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill
(2 required)

- Standard
- Class Change
- Recess
- Other Events

Name of reporting school: _____

Date of drill: 2/8/22 Time drill was held: 8:30 (pm/am) (am)

Exact time required to evacuate/shelter/secure: 5:10

Total participants: 242

Remarks: Perfect

This report is for emergency drill # 5 for school year 2021/2022

Name of person conducting drill: Ryan Corcoran

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was **Coordinated** With:

County/Local Emergency Management Coordinator or designee
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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<input type="checkbox"/> Lock Down/Shelter in Place Drill (2 required)	<input type="checkbox"/> Recess
	<input type="checkbox"/> Other Events

Name of reporting school: Saint Thomas the Apostle Catholic School

Date of drill: 3/1/22 Time drill was held: 2:45 (pm/am)

Exact time required to evacuate/shelter/secure: 1:15

Total participants: 283

Remarks: _____

This report is for emergency drill # 6 for school year 2021/22

Name of person conducting drill: Ryan Corcoran assisted by Mr. Don

Title of person conducting drill: principal

Signature of person conducting drill: _____

Drill Was **Coordinated** With: State of VA

County/Local Emergency Management Coordinator or designee
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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	<input type="checkbox"/> Other Events

Name of reporting school: Saint Thomas the Apostle

Date of drill: 3/16/22 Time drill was held: 8:45 (pm/am)

Exact time required to evacuate/shelter/secure: 7:45

Total participants: 300

Remarks: _____

This report is for emergency drill # _____ for school year 21/22

Name of person conducting drill: Ryan Corcoran

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was **Coordinated** With:

County/Local Emergency Management Coordinator or designee
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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	<input type="checkbox"/> Other Events

Name of reporting school: Saint Thomas the Apostle

Date of drill: 3/31/22 Time drill was held: 2:45 (pm/am)

Exact time required to evacuate/shelter/secure: 8 minutes


Total participants: ~~249~~ 249

Remarks: _____

This report is for emergency drill # _____ for school year 21/22.

Name of person conducting drill: Ryan Corcoran

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was **Coordinated** With:

County/Local Emergency Management Coordinator or designee
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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<input type="checkbox"/> Tornado Drill (2 required)	<input type="checkbox"/> Class Change
<input type="checkbox"/> Lock Down/Shelter in Place Drill (2 required)	<input type="checkbox"/> Recess
	<input type="checkbox"/> Other Events

Name of reporting school: Saint Thomas the Apostle Catholic School

Date of drill: 5/31/22 Time drill was held: 2:45 (pm/am)

Exact time required to evacuate/shelter/secure: :56 seconds

Total participants: 232

Remarks: _____

This report is for emergency drill # 10 for school year 2021/2022

Name of person conducting drill: Ryan Corcoran

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was **Coordinated** With:

County/Local Emergency Management Coordinator or designee
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title Don Serba